



Pancreatic Cancer Collective - Computational Approaches to Identifying High-Risk Pancreatic Cancer Populations

Grant Guideline

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GRANT TERMS AND CONDITIONS

Changes to application. Applicants are not allowed to change the project nor the Team members proposed in the Application. If changes are necessary, prior written approval from Pancreatic Cancer Collective (“PCC”) is required.

Contracts. A Grant Agreement will be executed between Stand Up To Cancer (“SU2C”) and the Team Leader’s Institution, referred to as the Lead Institution. The Lead Institution must serve as the administrator of the grant funds and hold responsibility for the disbursement of the funds, management of the budget, and provision of progress reports. It is expected that the Lead Institution will enter into subcontracts with the institutions of the Team Co-leader and Principals, and assurances that these contractual agreements have been executed will be required for continuation of funding.

Commencement. The Team Leader will commence upon execution of the contract agreement with the Lead Institution. SU2C retains the right to terminate the grant if the research project is not commenced in a timely manner.

Budget. Teams may apply for total support of up to \$1 million over a 2-year term. The templates provided with the grant application should be used to complete a detailed budget, which should be submitted by January 23, 2019 by 12:00 p.m. (noon) U.S. Eastern Time to proposals@su2c.org. Only finalists will be required to submit a detailed budget. All funding is contingent upon milestones and objectives being appropriately selected and satisfactorily pursued and achieved, as determined by the PCC.

Use of Funds. Grant funds may be used for direct research expenses attributable to the proposed research, which may include:

- A percentage of the salary and benefits expenses (limited to 20 percent of the total budget) of senior investigators on the Team (i.e., Leader, Co-Leader(s), Principals, and/or Senior Investigators within each of the collaborating institutions);
- Salary and benefits expenses for research assistants or technicians;
- Equipment, supplies, and other laboratory or clinical expenses;
- Travel expenses relevant to the Team research project, including travel to the institutions of the Team Leaders/Principals and travel to meetings with the Scientific Review Team, as well as to the annual SU2C Scientific Summit; and
- Expenses (limited to a total of \$20,000/year) related to publication page charges and/or the presentation of research data at scientific meetings or through other means that will contribute to the dissemination of the scientific knowledge derived from the proposed research.

The funds may not be used for salary or benefits of any Collaborators from a government institution/agency or a for-profit industry, or for any research expenses related to the Team project that are incurred by these individuals. Tuition and professional membership dues are not allowable expenses.

Any indirect costs charged by the institutions will be negotiated to a minimum, but in no event will there be permitted a charge of more than 10 percent of the total budget.

Payments. The payment schedule between the Team and SU2C will be delineated in the contract agreement after awarding of the grant.

Reporting Requirements. Progress reports, submitted on June 15 and December 15, should highlight the accomplishments of that specific time period bearing in mind the pre-defined Milestones and Deliverables of the Team. Progress Reports will be reviewed by the PCC, and a Scientific Review Team.

SU2C may withhold release of any or cancel future Grant Funds until the reports have been filed and approved. Failure to address deficiencies, meet grant requirements, or achieve the pre-defined Milestones and Deliverables may result in discontinuation of the grant.

Teams must meet three times a year, either in person, by teleconference, or videoconference, to review progress and, if necessary, adjust research plans. Two of the required meetings can be fulfilled prior to the semi-annual reviews, where Team Leaders meet with the Review Team and all other Team members, following the submission of Progress Reports, to thoroughly discuss the Teams' progress. Review meetings schedule will be an appendix to the Team contract.

A final written progress and financial report shall be submitted no later than sixty (60) days after the ending date of the grant term.

SU2C, at its discretion, may provide copies of interim and final progress reports to the funder that has provided financial support for the grant, and also may use all or portions of the report for public dissemination, such as within PCC and SU2C newsletter or websites, or in other similar manners.

Publications and Acknowledgment of Support. Any publications resulting from research funded in whole or in part by the grant must cite PCC as a funder in the acknowledgment. The contract between SU2C and the Lead Institution will contain exact wording. Copies of such publications must be forwarded to SU2C after acceptance, but before publication.

Intellectual Property. SU2C must be notified of any discovery that is protectable under applicable law (e.g. patentable), that is discovered in the course of the research funded through this grant. SU2C shall have no responsibility or interest in the protection of, commercialization or licensing of intellectual property resulting from the Team. The Team Leader and the Lead Institution shall notify SU2C of the granting of each patent or other legal protection and of all commercial exploitation of any Invention.

Insurance. Insurance shall be maintained by the Team Members and Institutions for professional liability and comprehensive general liability insurance, on an "occurrence" basis, against claims for "personal injury" liability, including bodily injury, death or property damage liability. Such insurance shall be primary and noncontributory with any other insurance carried by SU2C and shall provide appropriate waivers of subrogation against SU2C, and its directors, committee members, employees, affiliates and agents.

Notification of Changes. It is the responsibility of the Team Leader to notify SU2C immediately of any changes in the composition of the Team, and changes in the position or institution of any of the Team Members. SU2C may not accept proposals to change the research project from that described in the application, and may terminate the grant.

Organizational Assurances. It is the responsibility of the Team Leader and Lead Institution to ensure that organizational assurances/certifications from all Team Member Institutions are obtained.

For research involving human subjects, the appropriate Team Member(s) and U.S. Institution(s) shall certify that:

- a. Prior to the initiation of human research, the proposed research project has been reviewed and approved in writing by an Institutional Review Board (“IRB”) constituted in accordance with current regulations promulgated by the United States Department of Health and Human Services (“HHS”) and registered with HHS.
- b. The Team Member(s) shall secure a legally acceptable informed consent from all human subjects taking part in any research funded in whole or in part by SU2C in accordance with and to the extent required by current regulations promulgated by the United States Department of Health and Human Services and approved by HHS. IRB approval for human subjects research should be submitted to SU2C, and funds for human subjects research will NOT be released unless and until proof of all IRB certifications is received by SU2C. Prior IRB approval for another project cannot be substituted but can be officially amended to include the proposed project.

For research involving animals, the Institution(s) shall ensure compliance with applicable chapters of the Public Health Service Animal Welfare Policy, the NIH Manual for Grants and Contracts, and any and all requirements of the Institution concerning animal welfare. Certification by the Institution Animal Care and Use Committee (IACUC) or equivalent shall be documented by submitting a copy of the institutional letter of approval, which identifies the Team Member(s) responsible for the project, the Team research project title, PCC as the funding agency, and the date of approval, and is signed by the IACUC Chair or equivalent Institution official. Prior IACUC certification for another project cannot be substituted, but can be officially amended to include the proposed project.

Team Members at non-U.S. institutions must adhere to ethical standards for the protection of human and animal subjects that are at least equivalent to U.S. standards, and to the legal requirements of the country of origin. Certification of ethical standards review and approval should be documented by submitting a letter, which cites all relevant approval and license numbers and dates required by the country of origin. In the absence of an official ethical review board (or equivalent) or legal requirements, the Team Member(s) must agree in writing to adhere at minimum to the World Medical Association Declaration of Helsinki: Ethical Principles for Medical Research Involving Human Subjects.

Letters of Support. Letters of Support from leadership at each institution and company involved with the Team are required.

ADDITIONAL APPLICATION INFORMATION

Application Submission

The application submission site is available at <https://progress.standuptocancer.org/pccapplication>. An email will be sent to confirm receipt of your online submission.

Changes to the Application

Following the submission of an application, the Team Leader should notify PCC in writing of: (1) any changes of address, email, or phone number for any Team member, (2) any changes in institution for any Team member, or (3) withdrawal of the application for any reason.

INQUIRIES

Inquiries about the program guidelines, eligibility requirements, and application materials can be directed to the SU2C Science Office at:

Phone: 212-716-0983

Email: proposals@su2c.org